

Risk Analysis and Management System

NAME:

DATE:

ACTIVITY/SITUATION: Sit-on Kayaks – Lake Rotomanu – Down to sea

Analysis

Description

RISKS Accident, injury other forms loss	<ul style="list-style-type: none"> -Drowning -Psychological Damage -Injury –Physical <ul style="list-style-type: none"> -Bruises, bumps, cuts -Sprains, Strains -Sun Burn <ul style="list-style-type: none"> -Medical -Vehicle/Trailer accident -Hypothermia -Group spread out -Abusive behaviour -Equipment loss/damaged 		
CAUSAL FACTORS Hazards, perils, dangers	People	Equipment	Environment
	<ul style="list-style-type: none"> -People get blown around (spread out), no boundaries -Medical conditions -Unable to swim -Instructor unskilled -Risks not disclosed -Angry fisherman/public -People in close proximity -Other user groups 	<ul style="list-style-type: none"> -No correct clothing -Equipment not fitting properly (size) -Not checked -Equipment unsafe -Hit by sharp paddle blade -Knowledge of equipment Instructor/Equipment 	<ul style="list-style-type: none"> -Public Access -Wind -Sunburn -Wildlife -Fisherman -Weed -Rapids/Flow -Surf/rips -Foot entrapment -Strainers
RISK MANAGEMENT STRATEGIES	Normal Operation		
	<ul style="list-style-type: none"> -Define boundaries -Maintaining group control -Check swimmers and non-swimmers -Medical forms -Consider other users of lake and river -Qualified instructor -Monitor behaviour -Drivers licence -Cell phone -Challenge by choice 	<ul style="list-style-type: none"> -Check equipment -Supply extra clothes -Check fitting -Enough equipment -Appropriate equipment used -Rescue gear carried -Don't have students all paddling in small area -Check bungs in boats -WOF trailer and van 	<ul style="list-style-type: none"> -Weather forecast -Dress for weather -Carry sunscreen -Briefing on surrounding wildlife -Suitable management of rapid and group capabilities -Disclose risk of public environment -Tide times -Check flows
Emergency	<ul style="list-style-type: none"> -First aid kit -Throw bags -Knife -Towline 	<ul style="list-style-type: none"> -Cell phone -Slings and karabiners -Whistle -Vehicle and keys 	

<p>RELEVANT INDUSTRY STANDARDS APPLICABLE</p>	<ul style="list-style-type: none"> -First aid certificate -NZOIA award standards -River rescue course(NZCA)
<p>POLICIES AND GUIDELINES RECOMMENDED</p>	
<p>SKILLS REQUIRED BY STAFF</p>	<ul style="list-style-type: none"> -Kayak experience -Rescue and knowledge of skills -Group and management on river -Good positioning -Communication skills -First aid
<p>FINAL DECISION ON IMPLEMENTING ACTIVITY</p>	<p><i>Choose one....</i></p> <p>Accept <input type="checkbox"/> Reject <input type="checkbox"/></p> <p>Comments:</p>