

# Risk Analysis and Management System

NAME:

DATE:

ACTIVITY/SITUATION: Accompanied Bush

*Analysis*

*Description*

<b>RISKS</b>		<ul style="list-style-type: none"> <li>-Physical Injury</li> <li>-Psychological trauma</li> <li>-Getting lost</li> <li>-Environmental damage</li> <li>-Hypothermia</li> <li>-Medical Conditions</li> </ul>	<ul style="list-style-type: none"> <li>-Rescue in thick bush</li> <li>-River crossing (drown)</li> <li>-Instructor injured</li> </ul>	
<b>CAUSAL FACTORS</b>	Hazards, perils, dangers	<b>People</b>	<b>Equipment</b>	<b>Environment</b>
		<ul style="list-style-type: none"> <li>-Unknown medical</li> <li>-Not listening to instructor</li> <li>-Inadequate management</li> <li>-Instructor not skilled</li> <li>-Group splits up</li> <li>-Group doesn't help everyone, not supported</li> <li>-Not take activity seriously</li> </ul>	<ul style="list-style-type: none"> <li>-Inadequate clothes or footwear</li> <li>-Not enough equipment eg. shelter</li> </ul>	<ul style="list-style-type: none"> <li>-Changes in weather</li> <li>-Losing track</li> <li>-Bush bashing</li> <li>-Late in afternoon (causing late evacuation)</li> <li>-High river levels</li> <li>-Steep creek banks/cliffs</li> </ul>
<b>RISK MANAGEMENT STRATEGIES</b>	Normal Operation	<ul style="list-style-type: none"> <li>-Give clear instructions and ensure students know of dangers</li> <li>-Medical checked</li> <li>-Safety instruction</li> <li>-Shadow group and manage if needed</li> <li>-Disclose risks</li> <li>-Check student</li> <li>-Compass bearings before they leave</li> <li>-Survival blanket</li> <li>-Instructor helps students with bearings</li> </ul>	<ul style="list-style-type: none"> <li>-Check clothing and footwear before leaving</li> <li>-Carry spare clothes</li> <li>-Thermos</li> <li>-Gear available from TOPEC</li> <li>-Vehicle WOF</li> </ul>	<ul style="list-style-type: none"> <li>-Environmental code</li> <li>-Weather forecast and outlook</li> <li>-Knowledge of area before going into it</li> <li>-Monitor river levels and or crossings</li> <li>-Keep an eye on time</li> <li>-Be prepared to intervene</li> </ul>
	Emergency	<ul style="list-style-type: none"> <li>-Cell phone, call for help</li> <li>-Devise search</li> <li>-Carry/use first aid kit</li> <li>-Vehicle and keys</li> </ul>		

<p><b>RELEVANT INDUSTRY STANDARDS APPLICABLE</b></p>	<ul style="list-style-type: none"> <li>-NZOIA Bush I</li> <li>-First Aid certificate</li> <li>-Drivers license</li> </ul>
<p><b>POLICIES AND GUIDELINES RECOMMENDED</b></p>	<ul style="list-style-type: none"> <li>-Instructor to be within sound of group</li> <li>-Instructor to be in a position to intervene as necessary</li> <li>-Unaccompanied/semi-unaccompanied trips only to be carried out in terrain with no major hazards</li> <li>-Trip sites to have been previously visited by staff</li> </ul>
<p><b>SKILLS REQUIRED BY STAFF</b></p>	<ul style="list-style-type: none"> <li>-NZOIA Bush I or equivalent</li> <li>-First Aid certificate</li> <li>-Group management</li> <li>-Risk management</li> <li>-Environmental awareness</li> <li>-Drivers license</li> </ul>
<p><b>FINAL DECISION ON IMPLEMENTING ACTIVITY</b></p>	<p><i>Choose one....</i></p> <p><b>Accept</b> <input type="checkbox"/>      <b>Reject</b> <input type="checkbox"/></p> <p>Comments:</p>